



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



Information about the higher education institutions

Interinstitutional Agreement Partners			
Partner HEI 1	Name of the institution (and department, where relevant)	SCHAC code	Erasmus code
	TRABZON UNIVERSITY	trabzon.edu.tr	TR TRABZON04
Partner HEI 2	Name of the institution (and department, where relevant)	SCHAC code	Erasmus code
	UNIWERSYTET LODZKI	uni.lodz.pl	PL LODZ01

Approvals Table			
SCHAC code	Name	Email	Date
trabzon.edu.tr			2022-01-24
uni.lodz.pl	eleonora.batorowicz@uni.lodz.pl		2022-03-14



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	06/01
Spring term [day/month]	11/15
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	06/08
Spring term [day/month]	11/22

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
ofinaf@trabzon.edu.tr	+904624551560	http://erasmus.trabzon.edu.tr

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Erasmus + Special Needs Support	Not present		http://erasmus.trabzon.edu.tr/



Inter-Institutional Agreement

Available support services for people with:	Description of infrastructure	Contact details	Website for information
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Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
kubraunal@trabzon.edu.tr	+904624551560	http://erasmus.trabzon.edu.tr

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
ofinaf@trabzon.edu.tr	+904624551561	http://erasmus.trabzon.edu.tr

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
kubraunal@trabzon.edu.tr	+904624551560	http://erasmus.trabzon.edu.tr

Additional Information

Information on	Contact email	Contact phone	Website for information
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A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	24/04
Spring term [day/month]	24/10
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	04/06
Spring term [day/month]	30/11

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
iso@uni.lodz.pl	+48426354790	https://www.uni.lodz.pl/en/mobility

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Requirements	Students joining the mobility program at UL are required to have a B1 level of English minimum, B2 for English Philology. An exchange student at the University of Lodz is expected to have at least B1 level of English in order to follow courses and participate actively in class discussions. Some Faculties might require a higher level of language competences. Student should be able to write academic papers and take written and/or oral exams. We don't require students to provide us with language certificates. Languages of instruction: English (majority of courses), Polish, Spanish, Russian, French or German (courses available on individual basis).	

Inclusion and accessibility Information
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Inter-Institutional Agreement

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
iso@uni.lodz.pl	+48426354790	https://www.uni.lodz.pl/en/prospective-student-zone/campus/dormitories

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
iso@uni.lodz.pl	+48426354790	https://www.uni.lodz.pl/en/mobility-nomination-and-registration

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
iso@uni.lodz.pl	+48426354790	https://www.uni.lodz.pl/en/your-mobility

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies					
1	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	uni.lodz.pl		67	2022/2023	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	trabzon.edu.tr		NO	3	30
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	1015	Tourism		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	1015	
	2	en	B2	1015	
	Other information regarding the terms of the agreement				
Blended mobility will be agreed separately.					



2	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	trabzon.edu.tr		67	2022/2023	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	uni.lodz.pl		NO	3	30
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	1015	Tourism		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	1015	
	2	en	B2	1015	
	Other information regarding the terms of the agreement				
Blended mobility will be agreed separately.					

Student Mobility for Traineeships

Staff Mobility for Teaching



1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	uni.lodz.pl			2022/2023	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	trabzon.edu.tr			2	10.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	1015			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	C1	1015	
2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	trabzon.edu.tr			2022/2023	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	uni.lodz.pl			2	10.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	1015			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	C1	1015	

Staff Mobility for Training
